YOU ARE HEREBY SUMMONED to attend a

FULL COUNCIL MEETING

to be held Thursday 12th November 2026, 7:00pm

at the Town Hall, Maltravers Street, Arundel

MEMBERS OF THE PRESS AND PUBLIC HAVE A

RIGHT TO ATTEND ALL COUNCIL AND COMMITTEE MEETINGS

TO COUNCILLORS: Trevor Andrews, Oscar Ashton-Konig, Carole Beaty, Tom Gray, Tony Hunt, Mayor Carolyn Kenney, Robin Lovell, Deputy Mayor Gigi Parker, Kevin Taylor, Angela Standing, Michael Tu, Les Wood

CHAIR: The Mayor Carolyn Kenney

T31019.	**APOLOGIES FOR ABSENCE**
T31020.	**PUBLIC QUESTIONS** *15 minutes will be allowed for questions from the public relating to items on the agenda. Answers may be supplied in writing at the Chair's discretion. Each member of the public may speak for 3 minutes.*
T31021.	**DECLARATIONS OF INTEREST** by members of the Council in matters on the agenda.
T31022.	**REPORTS FROM DISTRICT COUNCILLORS**
T31023.	**REPORT FROM COUNTY COUNCILLOR**
T31024.	**MINUTES OF THE FULL COUNCIL MEETING HELD ON 8th OCTOBER 2026** To approve the minutes of the Full Council meeting held on 8th October 2026 as a true and accurate record of the meeting.
T31025.	**FLOOD ADVISOR REPORT** To receive a verbal report from the Flood Advisor.
T31026.	**PLANNING & LICENSING SEPTEMBER-OCTOBER UPDATE** To note the Planning & Licensing Update
T31027.	**UPDATE ON AGREED ACTIONS** To receive an update on actions arising from the minutes of the October 2026 Full Council meeting.

Minute	Action	Owner
T31007	Seek the support of Arun District Council's leaders for repair work to the defective river walls owned by Arun District Council at River Road car park, the Quayside and Jubilee Gardens, with the River Road car park wall identified as the most urgent.	The Mayor
T31008	Bring a Christmas parking proposal to the November Full Council meeting.	Cllr Tu and Officer
T31011	Add flood preparedness to and prioritise it within the Consolidated Delivery Report.	Town Officer

T31028.	**REPORTS** To receive the following reports: a) Town Officers' Report b) Mayor's Diary c) External Audit 2025/26 - To receive and note the External Auditor's Report and Certificate d) Christmas Parking
T31029.	**PROPOSALS** a. To approve the Community Allotment Watering proposal. b. To approve the Farmers Market Pitch Review proposal. c. To approve the Christmas Tree proposal. d. To approve the Under 18 Worker Risk Assessment. e. To approve the appointment of Proper Officer from 16th Nov 2026 f. To approve the procurement of Mobile Speed Indicator Device g. To approve the Arundel Bridge Lighting
T31030.	**CONFIDENTIAL BUSINESS** The Council is asked to resolve that, under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during consideration of the following items of business, as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.
T31031.	**CONFIDENTIAL MINUTES OF THE FULL COUNCIL MEETING HELD ON 8th OCTOBER** To approve the confidential minutes of the Full Council meeting held on 8th October 2026 as a true and accurate record of the meeting.
T31032.	**INFORMATION GOVERNANCE UPDATE** To receive a confidential update from the Town Officer regarding an information governance matter.
T31033.	**COMMUNITY AWARDS** To consider the nominations received for the Community Awards and to agree the recipients.
T31034.	**STAFFING BUDGET** To approve the budget required to support proposed staffing structure.

Juliette Harris - Town Officer, Arundel Town Council – 5th November 2026

