



EVENTS IN ARUNDEL: YOUR VIEWS

Purpose of Consultation: The purpose of this public consultation is to gather input, feedback, and suggestions from the community about events in Arundel. The information collected will help Arundel Town Council understand the views of residents and businesses when considering an overall programme of events in the town.

Voluntary Participation: Participation in this consultation is entirely voluntary. By providing your input, you agree to have your comments, suggestions, and feedback considered in the consultation process.

Confidentiality: All responses will be treated with confidentiality. Personal information will not be disclosed or used for promotional or other purposes. However, aggregated data and anonymised responses may be published in summary reports or other public documents.

No Binding Effect: This consultation is intended to gather public opinion and does not constitute a binding decision. Arundel Town Council will take into consideration a variety of factors, including but not limited to the feedback received during this consultation, to provide an annual programme of Council-led events, and advice to outside organisations and community groups.

Accuracy of Information: While we strive to provide accurate and up-to-date information, the details and materials provided in this consultation are for informational purposes only and may be subject to change.

No Legal Liability: The organizers of this consultation are not liable for any loss or damage arising from participation in this consultation or from the use of the information provided.

Feedback Handling: We appreciate your feedback and will review all submissions. However, due to the volume of responses, we may not be able to respond to each submission individually. All input will be considered in the context of this consultation.

Rights Reserved: Arundel Town Council reserves the right to modify or terminate this consultation process at any time without prior notice.

Contact Information: If you have any questions or require further information about this consultation, please contact us at Arundel Town Council, The Town Hall, Maltravers Street, Arundel, BN18 9AP townevents@arundeltowncouncil.gov.uk

By participating in this consultation, you acknowledge that you have read, understood, and agree to the terms outlined in this disclaimer.

Thank you for your participation.

Arundel Town Council | The Town Hall | Maltravers Street | Arundel | BN18 9AP
01903 882954 | townevents@arundeltowncouncil.gov.uk | www.arundeltowncouncil.gov.uk



EVENTS IN ARUNDEL: YOUR VIEWS

Privacy Notice and Consent for Participation

Purpose of Data Collection:

Arundel Town Council is conducting surveys to gather valuable insights and feedback from residents and businesses within our community. The information collected will be used to consider an annual programme of events in Arundel to ensure it meets the needs of both residents and businesses.

Data Controller:

Arundel Town Council, The Town Hall, Maltravers Street, Arundel, BN18 9AP

Data Protection Officer (DPO) Contact:

Carolyn Baynes, Town Clerk
townclerk@arundeltowncouncil.gov.uk
01903 882954 option 2

What Data We Collect:

We will collect the following types of personal data:

- Contact information (e.g. street name, postcode)
- Demographic information (e.g. age, gender)
- Opinions and feedback on events in Arundel

How We Use Your Data:

Your personal data will be used solely for the purposes of analysing feedback and shaping the future programme of events in the town. It will also be used to better understand how opinions and experiences vary according to demographic. Your participation in the survey is voluntary and you are free to decline to answer any question you wish to. To improve engagement, we are also asking residents to provide their email address if they would like to receive the results of the survey when published.

Your personal information will be anonymised before being used to evaluate feedback.

We will not share your personal data with any third parties without your explicit consent, except where required by law.

Data Retention:

Your personal data will be retained for a period of 12 months from the date of collection. After this period, your data will be securely deleted or anonymised.



Your Rights:

You have the right to:

- Access your personal data
- Rectify any inaccuracies in your personal data
- Erase your personal data
- Restrict the processing of your personal data
- Object to the processing of your personal data
- Port your personal data to another service
- Withdraw your consent at any time

To exercise any of these rights, please contact our Data Protection Officer at townclerk@arundeltowncouncil.gov.uk

Consent:

By checking the box on the resident or business questionnaire, you consent to the collection and use of your personal data as described above. Your participation is voluntary, and you may withdraw your consent at any time.

Contact Us:

If you have any questions or concerns about this privacy notice or how your data is handled, please contact us at Arundel Town Council, The Town Hall, Maltravers Street, Arundel, BN18 9AP

A copy of the Council's full Privacy Notice can be found at www.arundeltowncouncil.gov.uk/privacy

Thank you for your participation.

Terms and conditions

1. The Promoter of these prize draws is Arundel Town Council, The Town Hall, Maltravers Street, Arundel, BN18 9AP
2. The prize draws are open to individuals who complete either of the following surveys in full.
 - *Events in Arundel: Your Views (residents' survey)*
 - *Impact of Town/Community Events on Arundel Businesses, Attractions and Hospitality Outlets (business survey)*The prize draws are not open to employees of Arundel Town Council, their families, agents, or any third party directly associated with the administration of this prize draw.
3. To enter either Prize Draw you must complete the survey. No purchase is necessary.
4. Only one entry per person is permitted. Multiple submissions of the same survey or from the same person will not result in additional entries into the prize draws.
5. The promoter accepts no responsibility for entries that are lost, delayed, misdirected or incomplete or cannot be delivered or entered for any technical or other reason. Proof of delivery of the entry is not proof of receipt by the Promoter.
6. The closing date for the Prize Draws is the time and date indicated on the survey invitation. Entries received outside this time period will not be considered. The Prize Draws will be made on the date specified on the survey invitation.
7. One winner for each draw will be chosen from a random draw of entries received in accordance with these Terms and Conditions. The draws will be performed by a random computer process administered by the promoter and under the supervision of an independent member of the Promoter's staff. The draws will take place on date specified on the survey invitation.
8. The winner will receive the prizes outlined on the survey invitation
9. The promoter accepts no responsibility for any costs associated with the prize and not specifically included in the prize.
10. The winners will be notified by email on the day of the drawing. If a winner does not respond to the promoter within 90 days of being notified, then the winner's prize will be forfeited, and Arundel Town Council shall be entitled to select another winner in accordance with the process described above. If a winner rejects their prize or the entry is invalid or in breach of these Terms and Conditions, the winner's prize will be forfeited, and the promoter shall be entitled to select another winner.
11. The prize can be collected from the Town Hall during opening hours of 9-1. Monday to Friday or if the winner chooses a charitable donation, then proof of the donation will be sent to the winner. The prize will be sent to the winner by the date identified by Samaritans by secured mail or via e-mail if the prize is of that nature.
12. The prize is non-exchangeable, non-transferable and no cash alternative is offered.
13. The promoter reserves the right to replace the prize with an alternative prize of equal or higher value if circumstances beyond the promoter's control make it necessary to do so.

14. The promoter shall use and take care of any personal data you supply to it as described in its Privacy Policy, and in accordance with data protection legislation. By entering the Prize Draw, you agree to the collection, retention, usage and distribution of your personal information in order to process and contact you about your Prize Draw entry.
15. The Promoter and its associated agencies and companies accepts no responsibility for any damage, loss, liabilities, injury or disappointment incurred or suffered by you as a result of entering this Prize Draw or accepting the prize, except for any liability which cannot be excluded by law (including personal injury, death and fraud) in which case that liability is limited to the minimum amount allowable by law.
16. The prize winner's name may be made available on the Town Council website and/or Facebook page if the prize winner consents to this.
17. If for any reason any aspect of this promotion is not capable of running as planned, including by reason of infection by computer virus, network failure, bugs, tampering, unauthorised intervention, fraud, technical failures or any cause beyond the control of the Promoter which corrupts or affects the administration, security, fairness, integrity or proper conduct of this promotion, the Promoter may in its sole discretion cancel, terminate, modify or suspend the promotion or invalidate any affected entries, where required.
18. Participants in the draw are deemed to have accepted and agreed to be bound by these terms and conditions upon entry. The promoter reserves the right to refuse entry or refuse to award the prize to anyone in breach of these terms and conditions.
19. These terms and conditions shall be governed by English law and the courts of England and Wales shall have exclusive jurisdiction.