



## TERMS OF REFERENCE

### TREE WARDEN FOR ARUNDEL TOWN COUNCIL

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| Appointment Made:  | 11 <sup>th</sup> May 2023  |
| Term:  | One year (ends May Council meeting 2024)   |
| Office Holders   | Tree Warden: Bob Tanner, Fiona Keating<br>Assistant Tree Wardens: Keith Diggins            |
| Remuneration   | Not applicable<br>Reasonable expenses permitted with prior authorisation of the Town Clerk |
| Principal Responsibilities:  |  |
| <ol style="list-style-type: none"><li>1. To advise the Council's Planning Committee on all tree-related planning applications in Arundel.</li><li>2. To work with the Town Council on all tree-related issues, identifying risks and opportunities for the benefit of the whole community.</li><li>3. To be the catalyst for getting tree projects started and supported, and for encouraging sponsorship, interest in trees and tree-planting throughout Arundel.</li><li>4. To submit quarterly Tree Warden reports to Full Council.</li></ol> |  |
| Exclusions:  |  |
| <ol style="list-style-type: none"><li>1. The Tree Warden is not empowered to enter into any financial commitment on the council's behalf.</li><li>2. Tree Wardens should not trespass or get bogged down in tree disputes but try and work with District Officers to resolve them.</li></ol>   |  |
| Signed:  | (Town Clerk) Date:   |
| Signed:  | (Tree Warden) Date:  |