



Platinum Jubilee time capsule inventory

Buried on 31 December 2022 at Hiorne Tower

Item	Contributed by	Description
Councillors 2022	Arundel Town Council	List of Councillors
Town Council staff 2022	Arundel Town Council	List of Town Council staff – responsible for the running of Arundel Town Council and community events in Arundel town centre
Town Hall event staff	Arundel Town Council	List of Town Hall Event staff – responsible for weddings and events at the Town Hall, and hire of the Town Hall
Mayor's Address	The Mayor of Arundel, Tony Hunt	Read out at the Queen's Jubilee Tree planting on 6 February 2022
Jubilee Poems	Arundel CE Primary School, St Philips Catholic Primary School, 1 st Arundel Cubs	Children wrote and read poems at a tree planting ceremony to mark the start of the Platinum Jubilee celebrations on 6 February 2022. The tree, an Amelanchier Robin Hill Snowy Mespilus, is planted in Jubilee Gardens, Mill Road.
Covid Memorial Tree Planting	Arundel Town Council	Press release, poem and photographs of a ceremony to plant a tree in memory of the losses suffered and the service given during the Covid-19 pandemic by the people of Arundel.
Programme of Events	Tracy Clayton, Town Events Manager, Arundel Town Council	A Programme of Events for the Platinum Jubilee weekend on 2-5 June 2022 and details of the annual Town Meeting was delivered to all residents in Arundel.
Platinum Jubilee presentation given at the annual Town Meeting	Tracy Clayton, Town Events Manager, Arundel Town Council	Description of planned events to commemorate the Platinum Jubilee
Full Council meeting minutes	Arundel Town Council	Minutes of the Full Council meeting on Thursday 9 June 2022
Exhibition panels – Platinum Jubilee	Tracy Clayton, Town Events Manager, Arundel Town Council	Photographs and mementos from the Platinum Jubilee events were displayed at the Town Hall from 29 November – until 1 December 2022 at the annual Community Awards evening. Most of the photography on these panels was taken by two of the nominees in 2022 – local photographers Charlie Waring and Nigel Cull – both were recognised for their contribution to preserving in photographs these wonderful memories of the Arundel community. Items listed below from Scouting, Guiding, schools and local residents were also on display.

		Includes a list of grants awarded for Platinum Jubilee celebrations and a selection of photographs from some of the events.
Book: Harvest Home Arundel: Rural Life in Pictures	Joan Woolley	Self published book by a local resident with reflections on the Platinum Jubilee year in Arundel and beyond. Joan responded to the call for items to be included in the time capsule.
Scout Scarf with badges	1 st Arundel Scout Group	Scarf showing all the badges that have to be completed for the Beavers, Cubs and Scouts to gain their Chief Scout Awards.
Guiding Badges and printout	Arundel Girl Guides	Commemorative individual badges earned by Arundel Girl Guides, Brownies and Rainbows in the Platinum Jubilee Year <ul style="list-style-type: none"> • Castle Sleepover- to celebrate 100 years of Brownies • Jubilee Challenge – Arundel Guides did the Jubilee Challenge badge, including an afternoon with the Mayor, making Crown Jewels and Victoria Sponge cakes • Memorial Badge to celebrate the Queen’s life
1 st Arundel Scout Group Roll Call	Arundel Girl Guides	A brief history of 1 st Arundel Scout Group with names of group leaders, committee and young people in Arundel Beavers, Cubs and Scouts in 2022.
Girl Guiding Arundel article	1 st Arundel Scout Group	4 page article about guiding in Arundel
Bee Friendly Town sticker	The Bee Friendly Trust	Arundel gained recognition in 2022 as one of the first six bee-friendly towns in the UK. This was celebrated on Saturday 20 August 2022 as Arundel’s Queen Bee day at which the first batch of 50 jars of Arundel honey from the Arundel Bee Project were sold.
First prize artwork	Arundel CE Primary School and St Philips Catholic Primary School	Pupils from both schools were invited to enter a competition run by Arundel Gardens Association to paint or draw a picture on the theme of ‘The Queen’s Jubilee Garden’. The schools shortlisted 6 pieces from 2 age groups each, putting forward 24 entries in total. Overall winner was Herbie Wollerton, Y5 St Philips First prizes: Amber Robertson Y2 ACE, Darcy Winfield, Y4 ACE, Tallulah Moorhouse, Y2 St Philips Second prizes: Amelie Mackrell, Y4 ACE, Nate Linard-Slater, Y2 St Philips, Annie Harris, Y2 ACE, Amara Wyabs, Y5 St Philips Third prize: Coco Smith, Y5 St Philips, Eleanor Pannell, Y4 ACE, Alexander Gardiner, Y2 St Philips, Isla Pannell, Y2 ACE Results were announced at the Arundel Gardens Association Flower & Produce Show on 29 August 2022.
Announcement on the death of Queen Elizabeth II	The Mayor of Arundel, Tony Hunt	This announcement was posted on the Town Council’s website and social media pages on the morning of Friday 9 September 2022 and remained there during the period of national mourning ended on the day after the state funeral, 20 September 2022.
Video	Stephen Coppen 2A Maltravers Street	Mp4 format Video clip of Angela Standing, Town Crier and Deputy Mayor delivering the proclamation announcing the death of Queen Elizabeth II
Announcement – Proclamation of the Accession of the King	Tracy Clayton, Town Events Manager, Arundel Town Council	This notice was posted on the 5 noticeboards around the town on Friday 9 September 2022, gathering the community of Arundel to attend this historic occasion at the War Memorial, High Street.
Order of Service – A Service of Commemoration of Her Late Majesty Queen Elizabeth II	Tracy Clayton, Town Events Manager, Arundel Town Council	An Ecumenical Service of Thanksgiving was held on Sunday 18 September 2022 at 3pm at St Nicholas Church Arundel.

Poems and prayers for the Queen	Arundel Church of England Primary School	From pupils Jude Gaskell, Lars and Kiran
Town Crier's Proclamations	The Town Crier and Deputy Mayor, Angela Standing	Proclamation on the death of Queen Elizabeth II – read out in streets across Arundel on the night of Thursday 8 September 2022 Proclamation on the accession to the throne of King Charles III – read at the War Memorial, High Street, Arundel on Sunday 11 September 2022
Picture of the Earl Marshal, the Duke of Norfolk	The Mayor of Arundel, Tony Hunt	As part of his duties, the Duke of Norfolk played a major role in the proclamation of King Charles III, standing on the balcony overlooking Friary Court at St James's Palace, as the principal proclamation was read aloud in public by the garter king of arms.
Wicked Little Letters – news article and photographs	Arundel Town Council	A production company dressed the town and filmed scenes in Arundel High Street and Bond Street for the film 'Wicked Little Letters' Photography by Charlie Waring
The Mayor's address at the annual Mayor's Service	The Mayor of Arundel, Tony Hunt	The Mayor of Arundel hosts an annual service of thanksgiving (at one of the town's churches) and reception at the Town Hall. The 2022 service was on Sunday 1 October and held at St Nicholas Parish Church in London Road. The service gives thanks to individuals, groups and organisations in Arundel who contribute to the community.
Arundel Community Award winners - photographs	Arundel Town Council	Community Cup awarded to Gill & Malcolm Farquharson Young Persons Community Commendation cup awarded to Teddy Graddon-Sims for raising £666.01 for the British Red Cross Ukrainian Appeal
'Reverse Father Christmas' appeal – photographs and press coverage in the West Sussex Gazette 7 Dec 2022	Tracy Clayton, Town Events Manager, Arundel Town Council	Father Christmas – aka Iain Stirling (the Council's Macebearer) and Tony Hunt (Mayor) – appeared this year during 'Arundel at Christmas' events to accept donations of gifts, toys and food to help families in need. Both an energy crisis and cost of living crisis were declared in the winter of 2022 which saw energy bills and the price of everyday goods rocketing. Arundel Town Council worked with charities to provide help.
50 pence piece – King Charles III	The Mayor of Arundel, Tony Hunt	The first coinage featuring King Charles III entered circulation on Thursday 21 December 2022. This 50p was collected from Arundel Post Office by the Mayor that morning. Created by sculptor Martin Jennings and personally approved, the king's portrait faces to the left, in the opposite direction to the late Queen. The reverse of the 50p features a design that originally appeared on the 1953 Coronation Crown, and struck to commemorate the Queen's coronation at Westminster Abbey. It includes the four quarters of the Royal Arms depicted within a shield, and between each shield an emblem of the home nations: a rose, a thistle, a shamrock and a leek.
50 pence piece – Platinum Jubilee coin	Angela Standing, Deputy Mayor and Town Crier	This 50p coin bears the late Queen Elizabeth II's fifth and final portrait by Jody Clark and a bold, graphic design by the award-winning design agency Osborne Ross. It will remain legal tender and in active circulation.
Map of the Norfolk Estate	The Norfolk Estate	
Editions of 'The Bell'	Arundel Town Council	Four issues of 'The Bell' – Arundel's own community magazine, showcases the vibrant community of the town and all that went on

		in it in 2022. The editor from 2012-2022 was Gill Farquharson, who along with her husband, Malcolm, was the winner of the 2022 Community Cup – awarded to them by Arundel Town Council for their sustained and positive contribution to the Arundel community. As Editor, Gill’s final edition of The Bell will be published in Spring 2023.
Time capsule	Ridgequest Foundry	Made by Ridgequest Foundry, a small family business making signs, plaques and timecapsules, designed and cast using ancient foundry techniques, based in the village of Croft, Lincolnshire
Newspaper The Times	The Mayor of Arundel, Tony Hunt	Commemorative special edition from 19 September 2022 – The State Funeral & Committal
Memory stick	Arundel Town Council	With video of Proclamation in mp4 format and photographs in jpeg format of events through the year.

Present at the Time Capsule burying on Saturday 31 December:

The Mayor of Arundel, Tony Hunt

The Deputy Mayor and Town Crier, Angela Standing

The Town Clerk, Carolyn Baynes

Town Events Manager, Tracy Clayton

Councillor Carolyn Kenney and ‘Rufus’ the dog

Arundel resident and time capsule contributor Steve Copen, 2a Maltravers Street and relatives The Leggatt Family – Chris, Abby, Penelope (aged 5) and Alexander (aged 9)

Charlie Waring – Arundel resident and photographer

Conor Haydon, Farm Manager, Norfolk Estate

Peter Baynes – son of Carolyn Baynes

Scott Clayton – husband of Tracy Clayton

A blessed devotional medal was attached to the time capsule shortly before the burial, by Her Grace Georgina, Duchess of Norfolk.