



ARUNDEL TOWN COUNCIL

RISK ASSESSMENT FOR BENCHES (NOT INCLUDING TOWN SQUARE)

Date of Assessment: 01/02/21

Assessor: Town Hall Keeper & Administrative Assistant

Location of Benches: Opposite Castle Upper Gate, Outside Castle Upper Gate, Opposite the Cathedral, Outside Norfolk Arms, Opposite the Town House in the High Street & Opposite Bowling Club on Mill Road.

What are the hazards?	Who might be harmed and how?	Risk level	What are you already doing?	Is any further action necessary?	Action by who?	Action by when?	Done
Lack of maintenance	Minor cuts and bruising for user.	L	<ul style="list-style-type: none">All benches were checked and where necessary replaced/refurbished/re-fixed in September 2018.	Yes <ul style="list-style-type: none">Regular monthly checks should be carried out to ensure the benches are in good condition. Any defects are to be reported to the Town Hall immediately with prompt remedial action by either the Assistant Town Hall Keeper or	Assistant Town Hall Keeper Repair needed to Mill Road bench(Slats loose at 3 Points) Rubber bump stop needed on bench outside Norfolk arms (Delivery door marking side of bench)	Spring 2021	



				Town Hall Keeper.			
Vandalism	Potential minor cuts and bruising for user if vandalised.	L	<ul style="list-style-type: none"> All benches were checked and where necessary replaced/refurbished/re-fixed in September 2018. 	<p>Yes</p> <ul style="list-style-type: none"> Regular monthly checks should be carried out to ensure the benches are in good condition. Any defects are to be reported to the Town Hall immediately with prompt remedial action by either the Assistant Town Hall Keeper or Town Hall Keeper. 	Assistant Town Hall Keeper	01/02/2021	01/02/2021

Risk Level: H - high, M - medium, L - low.

Approved by Full Council on: 11/02/2021