

### **Report from Town Hall Roof Working Group**

As part of his investigations Michael Fountain of our retained Surveyors, Savills, has advised the best option to gain access to the roof space that he needs to ensure he has proper information of the underlying structure is a hatch. We now have a quotation from G T Stemp to cut through roof externally from above to provide this hatch which can be taken out with re-roofing works or more profitably left in and incorporated into new roof covering.

Below you will find the G T Stemp Quote in the sum of £1495.00 plus VAT which this group recommends we accept.

We have also asked Michael Fountain to consider and advise on alternative roof coverings for their durability, appearance, cheapness and acceptability for this listed building. I spoke to him on Friday, he will try to get this to us soon. I will forward as soon as received.

Robin Lovell

# G. T. STEMP & SONS LTD

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7<sup>th</sup> January 2021

Dear Mr Fountain

## Re: Arundel Town Hall – New roof access hatch

Following a visit to site, we estimate the cost of supplying all the necessary plant, materials, labour and transport to carry out the works as follows

- Form new lead covered access hatch in the existing roof. Final size to be agreed on site, we would suggest 1200 x 600mm with 150mm upstand.

£1495.00 + vat

Additional cost of "Fire Watch" if required £210 + vat

Suggested position of hatch



- To keep the lid to a manageable weight, we suggest code 5 lead. The new lead upstand is to be insitu welded to the existing roof lead, which will require a "Hot Works Permit" and the insurance company may insist on a dedicated "Fire Watcher."

- It has been assumed that our staff will have the use of the properties toilet and washing facilities.

Trusting these figures are acceptable to you, please do not hesitate to contact us should you wish to discuss anything further. All figures are exclusive of VAT.

Yours sincerely

Richard Stemp  
**G T Stemp and Sons Ltd**