



TERMS OF REFERENCE

TREE WARDEN FOR ARUNDEL TOWN COUNCIL

Appointment Made:	14 th May 2020 (renewal)
Term:	One year (ends 14 th May 2021)
Office Holder	Bob Tanner
Remuneration	Not applicable Reasonable expenses permitted with prior authorisation of the Town Clerk
Principal Responsibilities: <ol style="list-style-type: none">1. To advise the Council's Planning Advisory Committee on all tree related planning applications in Arundel.2. To work with the Town Clerk and Councillors for the benefit of the whole community.3. To be the eyes and ears of Arundel; local people will often see what needs to be done before council officials or landowners – as Tree Warden you should be the focal point for such issues and act as the link on tree matters between the community and the council, as well as being a catalyst for getting tree projects started and supported.4. Submit quarterly Tree Warden reports to Full Council.	
Exclusions: <ol style="list-style-type: none">1. The Tree Warden is not empowered to enter into any financial commitment on the council's behalf.2. Tree Wardens should not trespass or get bogged down in tree disputes but try and work with District Officers to resolve them.	
Signed: <i>CJ Baynes</i>	(Town Clerk) Date: 05/06/2020
Signed: <i>Bob Tanner</i>	(Tree Warden) Date: 30 th May 2020.