



Agenda Item

OCTOBER 2020

Report on External Communications

The External Communications Working Group consists of: The Town Clerk, The Mayor, Councillor Scott and Administration Assistant.

Summary of Activities

The Working Group's regular Monday morning meetings have been adjourned for the time being due to Councillors work commitments but at a minimum the Mayor and Town Clerk have continued to catch up most Monday mornings to discuss priorities in terms of external communications for the week ahead.

Items on Facebook, website or sent to other news providers:

- 1) **Vacancy for one Councillor – 1st October**
Posted on Facebook and website
- 2) **A27 Tree Works at Ford Roundabout – 1st October**
Posted on Facebook and website
- 3) **Drainage works off Fitzalan Road – 1st October**
Posted on Facebook
- 4) **Please be advised of High Street road closures – 7th October**
Posted on Facebook and website
- 5) **St. Nicholas Church Covid-19 volunteer request – 8th October**
Posted on Facebook and website
- 6) **Above and Beyond – Carolyn Baynes – 9th October**
Posted on Facebook and website
- 7) **Virtual Interim Planning Advisory Committee Meeting – 9th October**
Posted on Facebook and website
- 8) **Virtual Full Council – 9th October**
Posted on Facebook and website
- 9) **Changes to opening hours at household waste recycling sites – 12th October**
Posted on Facebook
- 10) **Arun Active Travel Study 2020 – Consultation is now live – 12th October**
Posted on Facebook and website
- 11) **Andrew Griffith MP on the Ford Incinerator – 13th October**
Posted on Facebook and website
- 12) **Dog Walking Behaviour Survey – 15th October**
Posted on Facebook and website
- 13) **Highways England A-27 Announcement: A genuine Arundel bypass is the preferred option – 16 October**
Posted on Facebook and website. Text sent to press contacts. Text sent for inclusion in ACN bulletin
- 14) **Virtual Planning Advisory Committee Meeting – 16th October**
Posted on Facebook and website



15) Remembrance Sunday 8th November 2020 – 23rd October

Posted on Facebook and website

16) Vacancy for one Councillor – 26th October

Posted on Facebook and website. Text sent for inclusion in ACN bulletin

17) Arundel 2020 Community Awards – 26th October

Posted on Facebook and website

18) A27 CCTV 27th October

Posted on Facebook and website

19) Images sent to Paul @ Roc Design for inclusion in upcoming Bell article

20) Thank you to Derek Waller – 30th October

Posted on Facebook and website

21) Engineering work – Arun valley 9 day line closure in Summer 2021 – 30th October

Posted on website

22) Arundel Town Council – Bookkeeper – 30th October

Posted on Facebook and website. Text sent for inclusion in ACN bulletin

Community Awards

- Layout and printing of 1700 resident letters
- Collection and report compilation of 100+ nominations

Lime Trees

- Checking Lime Tree payments against bank statement & production of spreadsheet to capture relevant information
- Purchase of 34 Lime Trees

Remembrance Sunday

- Update 2019 Risk Assessment to include Covid
- Apply for road closure
- Apply for parking bay suspensions
- Email wreath layers
- Pass all relevant information to Town Events

The office has spent 24 hours combined on external communication activities in October.