

Arundel Town Council

HR Working Party Report

Earlier this year the HR working group discussed establishing a project to review the core elements of HR in the Town Hall office. During the course of 2020 the need for this has become increasingly evident, because as we establish more working groups and try to do more for the Town, workloads for our Town Hall staff are increasing. There is therefore a need for us to be very clear about job descriptions and roles, objectives and priorities, working methods and our appraisal system, which would enable training and development requirements-for staff and for councillors-to be more clearly identified.

To this end, and with the Town Clerk's full input, the working group are meeting with Linda Evans, our HR Consultant, on 15th October to discuss how such a project could be undertaken. The working group will then make a proposal to the Council. The project may have implications for the way that councillors work with the staff so that together as a team we become more effective in delivering value for residents.

Cllr. Tony Hunt